

Room Attendant

Your day to day:

As a Room Attendant, you will clean your assigned rooms and/or areas according to Hotels' brand standards. You will notify your supervisor as you complete each room and/or area so that guests can enjoy and appreciate your hard work. Work tasks include, but are not limited to:

- Cleaning and sanitizing bathrooms, kitchenettes, living areas, and bedrooms.
- Removing and replacing bedding
- Assisting with laundry duties
- Removing the trash
- Vacuuming
- Mopping
- Dusting
- Report immediately all damage found in room.
- Report immediately all missing items in the room and personal guest items.
- Take responsibility for the pass key and make sure it is turned in daily.
- Other duties as assigned.

Guest Service:

- Basic knowledge of hotel. Example, Name of meeting rooms
- Always polite and courteous when approached by guests.
- Always knocks and calls out before entering guest room.
- Always maintain clean working environment
- Refer guest complaints to management.
- Alert to guest needs. Example, extra towels
- Always work in a quiet, orderly fashion

Attitude:

- Proper dress code always & groomed.
- Always punctual for scheduled shifts
- Good attendance record
- Follows established Company Policies and Procedures
- Full knowledge of Fire Procedures
- Reports any deficiencies to management.
- Maintains good positive working attitude when performing duties.
- Helps maintain company standards at all times.
- Attend all staff meetings.
- Responds to all on-call situations.
- Always conscientious of Health and Safety when performing duties.

Teamwork:

- Helps co-workers when need arises.
- Performs extra duties from time to time when need arises.
- Full co-operation with management
- Good teamwork and co-operation with all staff members
- Never argues with co-workers in public areas.

What we need from you:

We are seeking dedicated and flexible team members who are able and willing to work nights, weekends, and holidays. Prior housekeeping experience is preferred but not required. This job may require you to:

- Read and record assignments.
- Carry or lift items weighing up to 50 pounds.
- Push and/or pull heavy cleaning carts.
- Frequently stand and walk around the property.
- Frequently bend, stoop, and kneel.

What we offer:

We offer our work family competitive pay and Hotel discounts. You will also get to be a part of a team that challenges, mentors, and encourages you during your career!